



**VICTORIAN ABORIGINAL
HEALTH SERVICE**
Caring for the Community

ITC Spiritual and Emotional Wellbeing (SEWB) | Community Programs Intake Worker

- Rewarding opportunity to make a real difference.
- Join our dedicated team and enjoy the challenges!
- Identified position.

About the Organisation

The Victorian Aboriginal Health Service (VAHS) was established in 1973 to address the specific medical needs of Victorian Aboriginal communities. 2023 marks as a landmark year as VAHS proudly celebrate it's 50-year of providing a comprehensive range of medical, dental, and social services for our community.

As well as providing a variety of medical services, VAHS is committed to supporting the well-being of the community through contributions to community events and activities. VAHS is also committed to assisting research into the ongoing needs of the community.

VAHS is a child safe organisation, committed to child safety and wellbeing, and recruits' staff in accordance with the Child Safe Standards Victoria.

About the Opportunity

This is a dual role that focuses on work in two program areas:

- 1) ITC - to develop and coordinate a series of activities to empower clients of the ITC program who have a chronic disease, to self-manage their health and improve their health outcomes, focusing on spiritual and emotional wellbeing.
- 2) Community Programs - to process and manage allied health referrals and support the Community Programs Unit. This includes referrals under the CHSP and HACC PYP programs and My Aged Care referrals.

Key Selection Criteria

To be considered for this role you must have the following.

Essential

- Demonstrated experience and commitment to working with Aboriginal and Torres Strait Islander communities.
- Well-developed interpersonal skills and an ability to form effective professional relationships with clients and staff.
- Strong leadership and group facilitation skills.
- Well-developed written and verbal communication skills.
- Strong organizational and time management skills
- Strong administration skills and attention to detail
- Demonstrated ability to be a self-starter and to work independently as well as part of a team.
- Proficient IT skills.
- Ability to work in a stressful environment and adapt to change.
- Proven ability to follow direction.
- Reliable and strong work ethic.
- Current driver's license.
- Fully approved Covid 19 Vaccinations (including booster)

Desirable

- Demonstrated understanding of Aboriginal Health, the social determinants of health and the impact of chronic disease on the Aboriginal community.

Qualifications & Experience

- Desirable - Tertiary qualifications in health sciences or equivalent experience.
- Desirable – Project Management/ group facilitation qualification/certification.
- Desirable – Qualification or experience in administration.

How to Apply

Please forward your covering letter (addressing the key selection criteria) and resume to Employment@vahs.org.au before Sunday 9pm, 3 September 2023.

This position is not available to persons not of Aboriginal and/or Torres Strait Islander descent. (Permitted under the Victorian Equal Opportunity Act 2010 s12 "A person may take a special measure for the purpose of promoting or realizing substantive equality for members of a group with a particular attribute")